Submit To: CHIEF ENGINEER
Division of Water Resources
Kansas Department of Agriculture
109 SW 9th Street, Second Floor
Topeka, Kansas 66612-1283
www.accesskansas.org/kda/

KANSAS DEPARTMENT OF AGRICULTURE
DIVISION OF WATER RESOURCES

NOTICE OF COMPLETION OF DIVERSION WORKS and/or REPORT OF FLOWMETER INSTALLATION

For Office Use Only:
Code FIS
Fee $ _____
TR # _____
Rcpt Date _____
Check # _____

Section 1. Action requiring this form is: (See supplemental instructions on form DWR 1-203.14)

G New application approval and permit to proceed ($400 fee required by K.S.A. 82a-714(d) is attached)

G Change in point of diversion (no fee). **G** Change in place of use of water (no fee).

G Change in use made of water (no fee). **G** A replacement of previous flowmeter (no fee).

G Term permit (no fee). **G** Other (e.g., special order of the Chief Engineer).

I, the holder of a permit issued by the Chief Engineer of the Division of Water Resources pursuant to the file(s) referenced in section 2, hereby certify that the information on sections 1-5 of this form is correct to the best of my knowledge.

Signature: _____ Date: _____ I.D. No.: _____
(mo / day / year) Social Security or Taxpayer

K.A.R. 5-1-1(y), defines diversion works as "all well(s), pump(s), power unit(s), power source(s), dam(s) and all other devices necessary to bring water under control for delivery to a distribution system by which the water will be distributed to the proposed use and any other equipment required . . . such as a check valve, water level measurement tube, meter or other measuring device."

If you have completed your diversion works as described above and completed the requirements as set forth in your Approval of Application, please complete this form. ***If you are unable to meet the requirements stated on your approval, you must submit a request for extension of time*** *(form DWR 1-203.15).* K.S.A. 82a-714(e) puts a $100 fee on an extension of time to complete the diversion works. **Failure to notify the Chief Engineer of the completion of the diversion works within the time allotted can result in dismissal of the referenced file(s) and loss of priority date.**

If the subject file(s) authorizes multiple new points of diversion (PDs), you may photocopy this form (both sides) and submit one form for each new PD authorized. An instruction sheet with sample entries is available as form DWR 1-203.14.

Section 2 - Location of the Point of Diversion

The location of the point of diversion should be described as actually installed. The description should include the Section, Township, and Range, the 10-acre tract description (¼ ¼ ¼) and the footage from the SE corner of the section.

1. File No(s): _____, _____, _____ [If assisted by DWR: P/D ID ____ By: ____]
2. The date the diversion works were completed: _____, 20____.
3. The diversion works are located in the _____ **Quarter** of the _____ **Quarter** of the _____ **Quarter** of (also described as _____ **feet North** and _____ **feet West** of the southeast corner of ...), Section ____, Township _____ South, Range _____East / West, in _____ County, Kansas.

If this is a change in point of diversion (PD), how was the PD being replaced identified? _____

4. G Yes G No Is a check valve installed? (Check valve is required when chemigating.)
5. G Yes G No If the source of supply is groundwater, is the water level measurement tube installed?
6. G Yes G No If the source of supply is a surface water reservoir, is a stage-measuring device installed?

Section 3 PRINT CLEARLY-THIS IS THE PROCESSED DOCUMENT RETURN MAILING LABEL

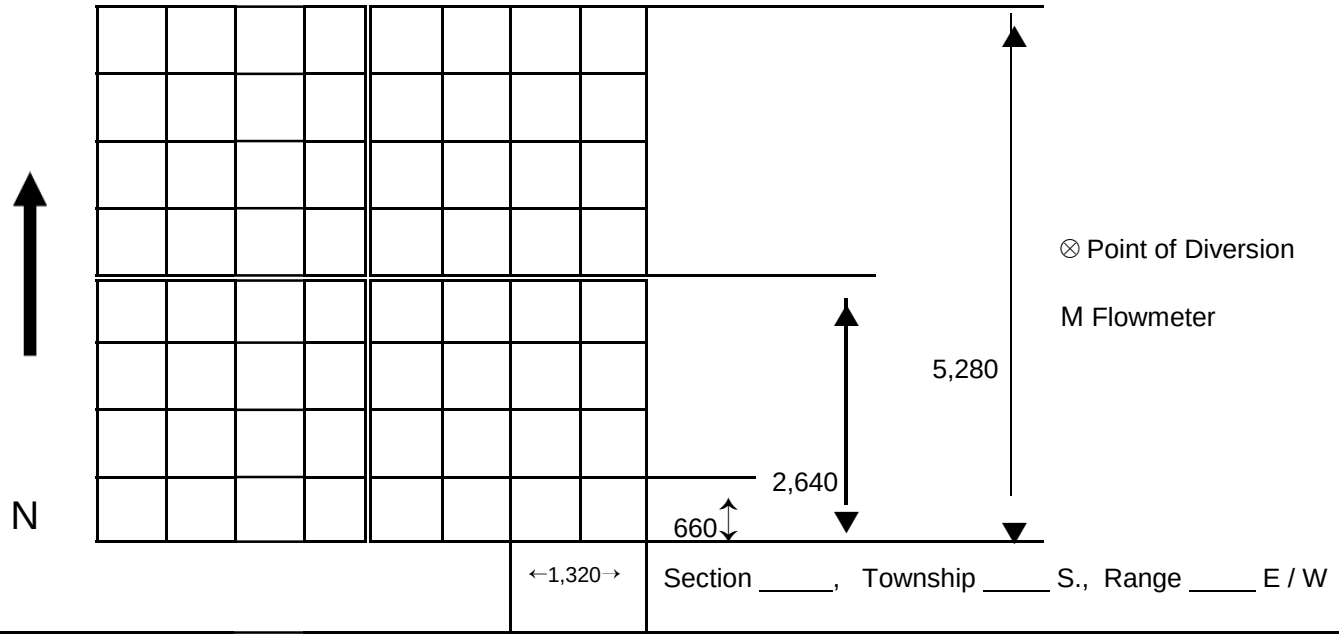
Printed Name: _____

Address: _____

City, ST Zip: _____ Telephone: _____

Section 4 - Point of Diversion/Flowmeter Location Map

The plat below represents a one-mile square. Please indicate the location of the point of diversion and the location of the flowmeter installation. Write in section number(s) as appropriate.



Section 5 - Flowmeter information **File No(s):** _____, _____, _____

7. Manufacturer of Flowmeter: _____ Date Flowmeter Installed: _____ (mo / day / year)
8. Model Number: _____ (Obtain from seller or invoice)
9. Flowmeter Type: G Propeller G Turbine G SLV G Multi-jet G Positive Displacement G Electromagnetic G Vortex G Ultrasonic G Paddlewheel Other: _____
10. Flowmeter Serial Number: _____
11. Flowmeter Units: G Gallons G Acre-Feet G Acre-Inches Other: _____
12. Flowmeter Size: G 2" G 4" G 6" G 8" G 10" G 12" Other: _____
13. Multiplier Factor: G 1000 G 100 G 10 G 1 G 0.1 G 0.01 G 0.001 Other: _____
    (Multiplier factor is normally indicated on flowmeter readout – possibly by printed zeros)
14. Flowmeter totalizer reading when installed: _____

If the flowmeter is hidden, or not within 100 ft of the point of diversion being metered, please describe its location, draw a diagram above and explain details on diagram: G Flowmeter is at pivot

15. The flowmeter is located in the _____ Quarter of the _____ Quarter of the _____ Quarter
    [or describe from section lines: _____feet (North or South) and _____ feet (East or West)]
    in Section _____, Township _____ S., Range _____ (East/West).

16. G Yes G No Is flowmeter installed on a portable pump?
17. G Yes G No Are straightening vanes installed? (Required for any approval dated after Sept. 22, 2000)
18. G Yes G No Does flowmeter serve more than one point of diversion? (If yes, show on diagram above.)
19. G Yes G No Is this a replacement flowmeter? If yes, identify the previous flowmeter:
    Make: _____, Model: _____, Serial no.: _____
    Totalizer reading at replacement time: _____ Date flowmeter removed: _____ (mo / day / year)

If you have further questions on how to fill out this form, please contact the field office in your area:

Topeka
109 SW 9th Street, 1st Floor
Topeka, KS 66612-2216
(785) 368-8251

Stafford
105 North Main St.
Drawer F
Stafford, KS 67578
(620) 234-5311

Stockton
820 South Walnut
P O Box 192
Stockton, KS 67669
(785) 425-6787

Garden City
2508 Johns Street
Garden City, KS 67846
(620) 276-2901